

BOARD OF DIRECTORS – ACTION SUMMARY
Wednesday, November 9, 2005 – 6:00 p.m.

Administration Building
2101 Hurley Way, Sacramento, CA

METRO CABLE 14 ANNOUNCEMENT

The open session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Monday, November 14 at 7:00 p.m. and Wednesday, November 16 at 9:00 a.m. on Channel 14; Webcast at www.sacmetro cable.tv. A VHS copy is also available for checkout from any library branch.

CALL TO ORDER

The meeting was called to order by President Granados. Board Members present: Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley. Staff: Fire Chief Mette, Interim Counsel Murray, Board Clerk Tilson.

PLEDGE TO FLAG led by the Girl Scouts of Tierra Del Oro.

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN
DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA**

CONSENT AGENDA:

1. Board Meeting Action Summary—October 26, 2005

- **Board Action:**
Goold/Engellenner—approve the Consent item. Directors Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Duveneck, abstaining. Motion carried.

ADDITION TO THE AGENDA:

Two late items for the Closed Session:

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9 – One (1) Case

Claim Against Public Entity Pursuant to Government Code Section 910

Angela Melendez and Nathan Melendez

Goold/Engellenner – approve addition to the Closed Session. Directors Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Motion passed.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to California Government Code Section 54956.9 – One (1) Case

Kelly/Trujillo – approve addition to the Closed Session. Directors Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Motion passed.

ACTION ITEM(S)**1. Property Tax Sharing Agreement for McClellan Park—(Appel)**

- A two-page staff report was submitted with attached Agreement between the County of Sacramento and the District. The Agreement provides for the transfer of approximately 26% of the property tax base within McClellan Park from Sacramento County to the District for the delivery of life safety, fire prevention, and structural fire protection services. The County will reimburse the District on an annual basis for any costs that exceed the revenues generated from the McClellan Park property taxes.
- The Sacramento County Board of Supervisors unanimously approved the Agreement at its November 1 meeting by members present.

Introduced John Kozitza, the Department Fiscal Officer from the County of Sacramento Office of Economic Development.

- Staff recommended adoption of the Property Tax Exchange and Fire Protection Services Agreement for McClellan Park to provide the foundation to begin the McClellan Park annexation process.
- **Board Action:**
Engellenner/Goold—approve the Agreement. Directors Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Motion carried.

2. Holiday Schedule for Board Meetings—(Granados)

- **Board Action:**

General consensus to hold the next regular meeting on November 30 to conduct interviews for General Counsel in lieu of November 23; cancel the December 28 meeting with election of Board officers at the December 14 Board meeting.

Revised Schedule to reflect the Board meeting changes.

3. Resolution No. 39-05—Deferred Compensation Committee Membership-(Troy Simonick)

- Two vacancies currently exist on the nine-member Deferred Compensation Committee appointed by the Board of Directors.
- The Deferred Compensation Committee recommends the Board of Directors adopt the Resolution appointing Debbie Kelly and Randy Johnson to the Committee.
- **Board Action:**
Engellenner/Duveneck—adopt the Resolution. Directors Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Motion carried.

4. Vehicle Purchase Authorization—(Ritter)

- Requesting authorization to purchase an additional two Ford Expeditions to accommodate the increase of two Fire Investigators and two medics to facilitate the expansion of the medic program. The total fiscal impact is \$535,774, as corrected.
- Staff recommends the Board authorize the purchase of two medic units and two Ford Expeditions and related inventory items.
- **Board Action:**
Goold/Lawson—approve the staff recommendation. Directors Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Motion carried.

PRESENTATION ITEM (S)**1. Economic Development and Planning Committee (EDPC) Program—
(Haverty)**

- Twenty-five page EDPC presentation document available for review.
- Comprehensive team presentation by Assistant Chief Haverty, Fire Marshal Dobson, Deputy Chief Latta, Project Manager Horel, and Deputy Chief Appel covering among other things:
 - Committee purpose – established first quarter of this year to develop strategies that ensure economic and resource readiness for Metro Fire to serve its new and existing customers, and to establish the framework that will help ensure long-term fiscal sustainability.
 - Committee development
 - Anticipated Fire Station placement criteria – performance analysis
 - Proposed development within the sphere of Sacramento Metropolitan Fire District.
 - McClellan and Mather Field experience to gain insight into some redevelopment areas
 - Other real property revenue streams
 - Next steps looking into the future to see what direction we are heading
- Sunrise/Douglas area in Rancho Cordova will be a new battalion for our organization with up to 75,406 proposed new dwelling units.
- Subdivision maps with development projects were shown outlining the magnitude of proposed growth. Looking at the need for six new fire stations as a minimum and relocation of 1, with plans in progress for the fire station on Anatolia Drive.
- Focus at this time is on fire station planning, staffing and apparatus needs.
- Next steps include continuation of studying the possibility of partnering with other governmental entities on future fire station sites; refine future budgets to reflect the needs of capital improvement projects and organization support needs.
- Question and answer period.
 - Six-minute response time remains a future goal with approximately 79% of the calls within that timeframe.
- Director Goold urged the Board to support establishment of a business division with appropriate staffing and funding to concentrate solely on economic development and planning issues.

2. Initiation of Fire, Rescue, and EMS Service for the Sunridge Development—(Haverty/Horel)

- A six-page staff report was submitted outlining a proposal requesting the Board to authorize the necessary actions to be taken by staff to provide fire, rescue, and emergency medical services for the composite subdivisions known as the Sunridge Development, aka Anatolia, located adjacent to the southeast corner of Sunrise Boulevard and Douglas Road within the City of Rancho Cordova, with initial service beginning on or about July 15, 2006, as well as provisions necessary to prepare for staffing and apparatus for the permanent fire station to include the following:
 1. Authorize funding from the Capital Improvement Reserves for real property temporary lease, site improvements, temporary facilities, apparatus, and equipment;
 2. Authorization to increase the Fleet Plan to include apparatus for the permanent fire station at Anatolia and Chrysanthy;
 3. Authorization to increase the staffing document to provide fire companies for the interim and permanent fire station with a staged implementation plan;
 4. Authorize funding from the General Revenue Fund Budget Account No. 110000 to provide for staffing with a staged implementation.
- District staff has negotiated with AKT Developers to lease a small parcel of land adjacent to District owned property at the Anatolia site for a nominal fee (approximately \$1.00/year) to erect an interim mobile home fire station with a single engine company.

Plans were displayed illustrating the interim station and the other required improvements. Interim station, staffing and apparatus costs were outlined.

- Capital and operating revenue sources for the region serviced by the new fire station were outlined:

1. Assessed valuation	\$906,750/yr (based on an average sales price of \$450,000)
2. Fire Tax (\$100/parcel)	\$237,070/yr
3. Capital Fire Facility Fee	\$1,164,800 (based on an average home size of 3,200 sq. ft.)

Approximately 1,165 homes will support the operational costs for the interim fire station and a total of 3,440 home for the permanent fire station. Adequate operating revenue is anticipated to support the permanent Anatolia Station with the various subdivisions already graded totaling 5,648 homes.

- Director Goold supported the elements, with emphasis aimed at achieving the response criteria goal of 90% of calls at 6 minutes.

Fire Chief Mette stated it is important to move forward on this first station but will come back with a report the first meeting in December.

- Staff recommends the Fire Chief and staff be authorized to take the necessary steps as outlined in the staff report to provide fire, rescue, and EMS service delivery for the set of subdivisions known as Sunridge Development and authorize the Fire Chief to increase the Fleet Plan and Staffing Document.
- **Board Action:**
Item to be considered for action at the next meeting on November 30, 2005.

PRESIDENT'S REPORT—(Granados)

- Thanked Battalion Chief Holbrook who was the Master of Ceremonies for the Swearing-In Ceremony for Fire Chief Mette.
- November 21, 2005 – Fire Chief Mette will make a presentation to the City of Rancho Cordova.
- Received the transition team information this afternoon.
- Acknowledged Assistant Chief Haverty on his presentation today. There is a definite need to provide service in the Sunrise/Douglas area.

FIRE CHIEF'S REPORT—(Mette)

- Thanked staff members Haverty, Dobson, Latta, Houghton, Appel, and Horel for their work on the presentations.
- Golden Guardian exercise – November 15, 2005, tour of OES Headquarters between 12 noon and 1:00 p.m. Chief Latta brought this up at the last meeting and requested those interested in attending to let him know.
- November 21 – Presentation to the Rancho Cordova City Council on the State of the District.

GENERAL COUNSEL'S REPORT—(Murray)

- Reported the following Workers' Compensation claim settlement:

Timothy Martin v. Sacramento Metropolitan Fire District
WCAB SAC 322971 and WCAB SAC 349652

Within settlement authority provided by the Board of Directors, staff and Workers' Compensation Counsel have secured a stipulated settlement award of WCAB SAC 322971 and WCAB SAC 349652 from Timothy Martin for the amount of \$32,375.00 plus costs for future medical treatment to cure or relieve the effects of the injury.

COMMITTEE AND DELEGATE REPORTS:**Executive Committee—(Granados)**

- Next Meeting: TBD

Communications Center Delegate—(Engellenner)

- Next Meeting: November 29, 2005 – 10:30 AM

California Fire & Rescue Training Authority—(Goold)

- Next meeting: TBD

Finance Committee—(Jones)

- In response to Director Duveneck, Finance Director Houghton provided clarification on the reporting of accumulative revenue to date versus the previous year and two expenditure line items.
- Next meeting: December 14, 2005 – 5:00 p.m.

Policy Committee—(Trujillo)

- Next meeting: November 30, 2005 – 5:00 p.m.
- President Granados received a request from Fire Chief Mette to place Reinstatement Policy 329.01 for review on the next Committee Agenda.

BOARD MEMBER QUESTIONS AND COMMENTS:**Duveneck:**

- Appreciated receipt of the Call Volume report. Engine Company 53 averages 8.66 calls per day. Stations 101, 103, 105 and 106 in his district are in the top one-third of the busiest average calls. Thanked everyone for doing their work.

Engellenner:

- Welcomed Fire Chief Mette to his first Board meeting.
- Friday is Veterans Day. Thanked all the Veterans out there for an outstanding job.

Kelly:

- Thanked all staff that worked on both the McClellan Park Tax Revenue Sharing Agreement and the Economic Development that is taking place in our District.
- Thanked Interim Counsel Murray who is a joy to work with.
- Welcomed Fire Chief Mette to his first full meeting.
- Echoes comments expressing importance to address issues taking place in the eastern part of our county.

Jones:

- Reaffirms job well done to all of the District employees.
- Thanked Fire Marshal Dobson for working with neighborhood groups in terms of the occurring infill in her division. Metro's community participation is greatly appreciated.

Trujillo:

- Echoes stated comments. Tremendous job by staff on the presentations.
- Thanked the Girl Scouts for presentation of the colors.
- Welcomed Fire Chief Mette.

Lawson:

- Echoed support of Fire Chief Mette and offered his congratulations.
- Thanked Counsel Murray for helping the Board through the last couple of weeks.
- Staff did an outstanding job on the presentations.
- Visited Station 32 and viewed the construction. Thanked the station personnel for enduring the disruptive construction.

Valley:

- Appreciates working with Counsel Murray.
- Agrees with the other directors that the business division is important to establish.

Granados:

- Wished everyone a safe and Happy Thanksgiving Holiday.

RECESS TO CLOSED SESSION 8:30 PM

[Taken out of Order before President's Report]

RECONVENE TO OPEN SESSION 8:53 PM

Report by Counsel Murray:

CLOSED SESSION GOVERNMENT CODES:

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to California Government Code Section 54956.9(b) – One (1) Case

The Board received information regarding a potential case. No Action was taken.

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code

Section 54956.9(b) – One (1) Case

Claim Against Public Entity Pursuant to Government Code Section 910

Angela Melendez and Nathan Melendez vs Sacramento Metropolitan Fire District

• **Board Action:**

Engellenner/Goold—deny the claim. Directors Duveneck, Engellenner, Goold, Granados, Jones, Lawson, Trujillo, Valley, AYE. Director Kelly, abstaining. Motion passed.

3. PERSONNEL MATTERS

Pursuant to California Government Code Section 54957

General Counsel Selection

The Board discussed candidates for the General Counsel position. No action was taken.

ADJOURNMENT – Meeting adjourned at 9:15 p.m.

Gregory A. Granados, President

Matt Kelly, Secretary

Charlotte Tilson, Clerk of the Board